

VillageFest Vendor Information & Agreement

Please return the application with payment and keep this page for your records.
Fees are non-refundable and must be submitted with application.

16th Annual Slippery Rock VillageFest
Saturday, September 22, 2018
10:00 a.m. to 5:00 p.m. - Rain or Shine

Contact: Sandy Rodgers
Phone: 724-967-1200
E-mail: rodgers1955@comcast.net
Website: www.slipperyrockpa.org

SET-UP

- ❖ Only food vendors with trailers will enter Main St. and start setting up at 7AM. You will have a special colored pass. If you are a food vendor but do not have a trailer please follow the instructions below.
- ❖ Set-up begins at 7:30 a.m. for spaces on the West side and 8:30 a.m. for spaces on the East side of Main St. You will receive your space number and parking permit in late August or early September. You must be set up by 10:00 a.m. and all vehicles must be removed from the street.
- ❖ Main Street traffic will be one way. Enter at Franklin Street and exit at Cooper Street. This also applies when tearing down at the end of the festival.
- ❖ Help will be provided to unload your vehicle so that it can be moved immediately to the designated parking area.
- ❖ You are responsible for providing your space needs, i.e. tables, chairs, canopies (10X10), extension cords, trash containers, etc.
- ❖ Booths must remain set up and open for business the entire length of the festival.

ELECTRICITY

- ❖ Electricity along Main Street is limited and is provided on a first come first serve basis.
- ❖ One outlet per vendor when available.
- ❖ There is a \$5.00 fee.
- ❖ Outlets are 110 volts.
- ❖ Vendors are responsible for providing extension cords. Bring heavy-duty / outdoor type (#12 wires).

MAIN STREET SAFETY

- ❖ Because of pedestrians, there will be no vehicles permitted on Main Street during the festival hours.
- ❖ Keep all tables, boxes, etc. off the sidewalk and on the street within your booth space during the festival.
- ❖ You are responsible for removing all trash from your booth space.
- ❖ Food Vendors: Do not dump grease or other waste products in the street drains.

OTHER

- ❖ Entertainment is provided by the VillageFest committee. Public address systems or music is not permitted without prior approval.

CRAFT or INFO VENDOR

16th Annual VillageFest

APPLICATION

Saturday, September 22, 2018
10 a.m. to 5 p.m. Rain or Shine
Main Street, Slippery Rock
www.slipperyrockpa.org

APPLICATION DUE BY JUNE 30, 2018

Please check one: Craft Vendor Information Distribution Vendor

Name of Company/Organization: _____

Contact Person: _____

Mailing Address: _____

Phone: _____ - _____ - _____ Cell: _____ - _____ - _____

E-mail: _____ Web site: _____

Description of crafts or activities at your booth:

Fees are non-refundable and must be submitted with application.

Please review the Vendor Agreement and sign the Waiver of Responsibility before submitting application.

Number of 10'x10' spaces _____ **at \$50.00 each =**
\$ _____

Every attempt will be made to accommodate space location requests through the application deadline.

Electrical outlet requested at an additional fee of \$5.00 **yes** **no**
\$ _____

Electrical spaces are limited and will be given on a first-come, first-serve basis. Only 110 volt outlets are available. Limit one outlet per vendor when available. You must supply your own extension cords.

Total amount enclosed

\$ _____

Waiver of Responsibility

I, _____, personally and on behalf of _____ do hereby waive, remise, release, quitclaim and forever discharge the SRD Events committee, its agents, Board of Directors, staff and volunteers, for any damages that may occur to any personal property located in or around my booth, including but not limited to equipment or other items used by me or anyone acting on my behalf and understand that I shall be solely liable for any loss or damage associated with any property under my control. I do hereby further waive, remise, release, quitclaim and forever discharge the SRD Events Committee, its agents, Board of Directors, staff and volunteers, for any damages as a result of any injuries incurred by me or by my agents or volunteers as a result of their participation in VillageFest and further agree and understand that I shall be solely liable for said injuries or damages and shall indemnify and hold SRD Events Committee and its agents, Board of Directors, staff and volunteers free and harmless from the same. Finally, by signing below I also agree that I have read and agree to the terms and conditions outlined in the Vendor Information & Agreement section of this application.

Signature _____ Date _____

Make check payable and send to: SRDEC PO BOX 273 Slippery Rock, PA 16057